Self-Service Portal for External Users



Use the login instructions below to access your external account to make updates to your information or to reset your username/password.

## Login and update your external account information

- 1. From your computer, go to: <u>https://registration.oneok.com/User/Login</u>.
- 2. Enter your **Username** and **Password**.
- 3. Select Login.

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4. Next, you'll need to receive a **reset code**. Select your **Notification Preference** (Email or Text message) from the dropdown. Then, click **Submit**.

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5. A message displays on your screen saying the code has been sent. Click **Continue**.

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6. Go to your **email** or **SMS/Text** your selected in step 4. You should have received a message containing the reset code.

## Email example:

Date: April 17, 2025 at 4:19:07 PM CDT

To: Subject: One-Time Registration Code Dear Dear We have received your request for a One-Time Registration Code. This code is time sensitive and valid for a single use. Your One-Time Registration Code is **3833958** If you have received this message and did not request a One-Time Registration Code, please contact the IT Resolution Team at 833-ONEOKIT (833-663-6548). You have made this request from the following page: <u>https://password.oneok.com/SecureAuth107/</u> <u>ONEOK, Inc.</u>

From: ONEOK Registration <DoNotReply@oneok.com>

7. Enter the reset code in the screen below. Then, click Submit.



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8. Make any updates to your information (e.g., email address or mobile number). Then, click **Continue**.

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Note: Please leave the Company Name field blank.

9. You have successfully updated your profile message displays. Click on the link below it to log into the ONEOK Scholarship Program.



## **Forgot Password**

- 1. Go to https://registration.oneok.com/User/Login.
- 2. Click Forgot Password.

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- 3. Enter your **Username**.
- 4. Select Notification Preference from the dropdown menu (Email or Text message).
- 5. Select **Submit**.

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6. You will receive instructions on how to reset your password via the notification preference you selected above.

## Forgot Username

- 1. Go to https://registration.oneok.com/User/Login.
- 2. Click Forgot Username.

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- 3. Enter your email address <u>OR</u> mobile number.
- 4. Select Submit.

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5. You will receive instructions on how to reset your username via the notification preference you selected above.